

# BOOKING JOURNAL

This displays all transaction details for a selected product in the inventory over selected post periods. It lists all transactions that the specific product was added or removed from storage locations, and will also keep a running total of product on hand in the Cumulative Quantity column.

Where to Find the Report: **Inventory > Reports > Booking Journal** > choose your product from product list

Booking Journal	
Product #	Product Name
P1382	<a href="#">BAR RUM</a>
P1395	<a href="#">BAR SCOTCH</a>
P1410	<a href="#">BAR TEQUILA</a>
P1432	<a href="#">BAR VODKA</a>
P1483	<a href="#">BAR WHISKEY</a>

Once you choose the item, you will see the below report. Things to notice:

- You can choose the post periods that you would like to review on the top left of the screen, then click **Retrieve**
- Product name will show you the current product you are looking at

Booking Journal										
From: 12/30/2020		To: 01/07/2021		Retrieve		View Cost Changes				
Product #:		P1004								
Product Name:		CHEESE- MOZZARELLA								
Inventory Unit:		LB		Current On Hand Quantity:		427.75		Period Opening Quantity:		417.80
Current Inventory Cost:		1.9304		Current Issue Cost:		1.9304		Period Closing Quantity:		427.7495
Transac... Date	Transaction Type	Transaction Source/Destination	Transaction Number	Vendor Invoice #:	User	Transaction Storage Location	Transac... Value	Quantity In	Quantity Out	Cumula... Quantity
12/30/2020	Opening Quantity:									417.8000
12/30/2020	<a href="#">POS</a>					Walk-In Cooler	-67.43		34.9315	382.8685
12/31/2020	<a href="#">POS</a>					Walk-In Cooler	-171.39		88.7838	294.0847
01/01/2021	<a href="#">POS</a>					Walk-In Cooler	-130.53		67.6165	226.4682
01/02/2021	<a href="#">POS</a>					Walk-In Cooler	-133.99		69.4089	157.0593
01/03/2021	<a href="#">POS</a>					Walk-In Cooler	-103.23		53.4758	103.5835
01/04/2021	<a href="#">POS</a>					Walk-In Cooler	-47.24		24.4728	79.1107
01/05/2021	<a href="#">Vendor Order</a>	PFG SPRINGFIELD	VO7221	1393763	GGUMIE...	Walk-In Cooler	767.57	397.6200		476.7307
01/05/2021	<a href="#">POS</a>					Walk-In Cooler	-31.77		16.4597	460.2710
01/05/2021	<a href="#">Variance Adjustment</a>				GGUMIE...	Pizza Station	3.86	2.0000		462.2710
01/05/2021	<a href="#">Variance Adjustment</a>				GGUMIE...	Walk-In Cooler	-21.76		11.2711	450.9999
01/06/2021	<a href="#">POS</a>					Walk-In Cooler	-41.28		21.3817	429.6182
01/07/2021	<a href="#">POS</a>					Walk-In Cooler	-3.61		1.8687	427.7495
	Quantity Totals:							399.6200	389.6705	